



National Aeronautics and Space  
Administration  
**Jet Propulsion Laboratory**  
California Institute of Technology

# **Office of Safety and Mission Success (OSMS)**

**Presentation  
to the**

**2006 Compliance Verification Workshop  
Austin, Texas**

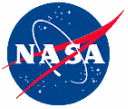
**Matt Landano  
Helmut W. Partma**

**September 27, 2006**



# Contents

- Purpose
- Introduction
- JPL OSMS Overview
- SMA Requirements
- FY '06 Accomplishments
- Looking Ahead



# Purpose

- Provide an overview of the JPL Compliance Verification Approach and Process

▪



# Introduction

- JPL assesses compliance with Institutional and SMA processes and technical requirements.
- The Office of Safety and Mission Success (OSMS) is the JPL independent organization responsible for establishing, implementing, and monitoring SMA requirements and Flow Down to Projects/Contractors
- Compliance Verification is “built into” the way JPL does business



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# JPL OSMS Overview



## OSMS

- Provides independent reporting to the JPL Director for programs/projects.
  - “Health” status/risk assessment and reporting throughout the lifecycle
  - Checks and balances (engaged, embedded)
  - 350 personnel with technical expertise



# Office of Safety and Mission Success

## JET PROPULSION LABORATORY

Charles Elachi, Director  
Gene L. Tattini, Deputy Director  
Thomas R. Gavin, Associate Director, Flight Projects and Mission Success  
Firouz M. Naderi, Associate Director Programs, Project Formulation & Strategy

### 500 OFFICE OF SAFETY AND MISSION SUCCESS

Matt Landano, Director

Chief Project Assurance Manager  
Richard Brace

Office of Safety and Mission Success Operations  
Dudley Killam, Manager

Staff Engineer and GPMC Process Owner  
Helmut Partma



#### Office 501

Business Operations  
Gary McCutcheon, Manager



#### Office 502

Assurance Technology Program  
Chuck Barnes, Manager



#### Office 510

Mission Assurance  
Tom Frascchetti, Manager  
Valerie Thomas, Deputy Manager



#### Office 530

Environmental, Health and Safety Program  
Frank Mortelliti, Manager



#### Office 512

Quality Assurance  
Thuy Nguyen-Onstott, Manager  
Steve Flanagan, Deputy Manager



#### Office 513

Reliability Engineering  
George Greanias, Manager  
Naomi Palmer, Deputy Manager



#### Office 531

Systems Safety Program  
Jim Lumsden, Manager



#### Office 532

Occupational Safety Program  
Trish Smith-Araki, Manager



#### Office 514

Electronic Parts Engineering  
Kristan Evans, Manager  
Harald Schone, Deputy Manager



#### Office 515

Mission Assurance Management  
Tom Frascchetti, Manager (AD)(501)



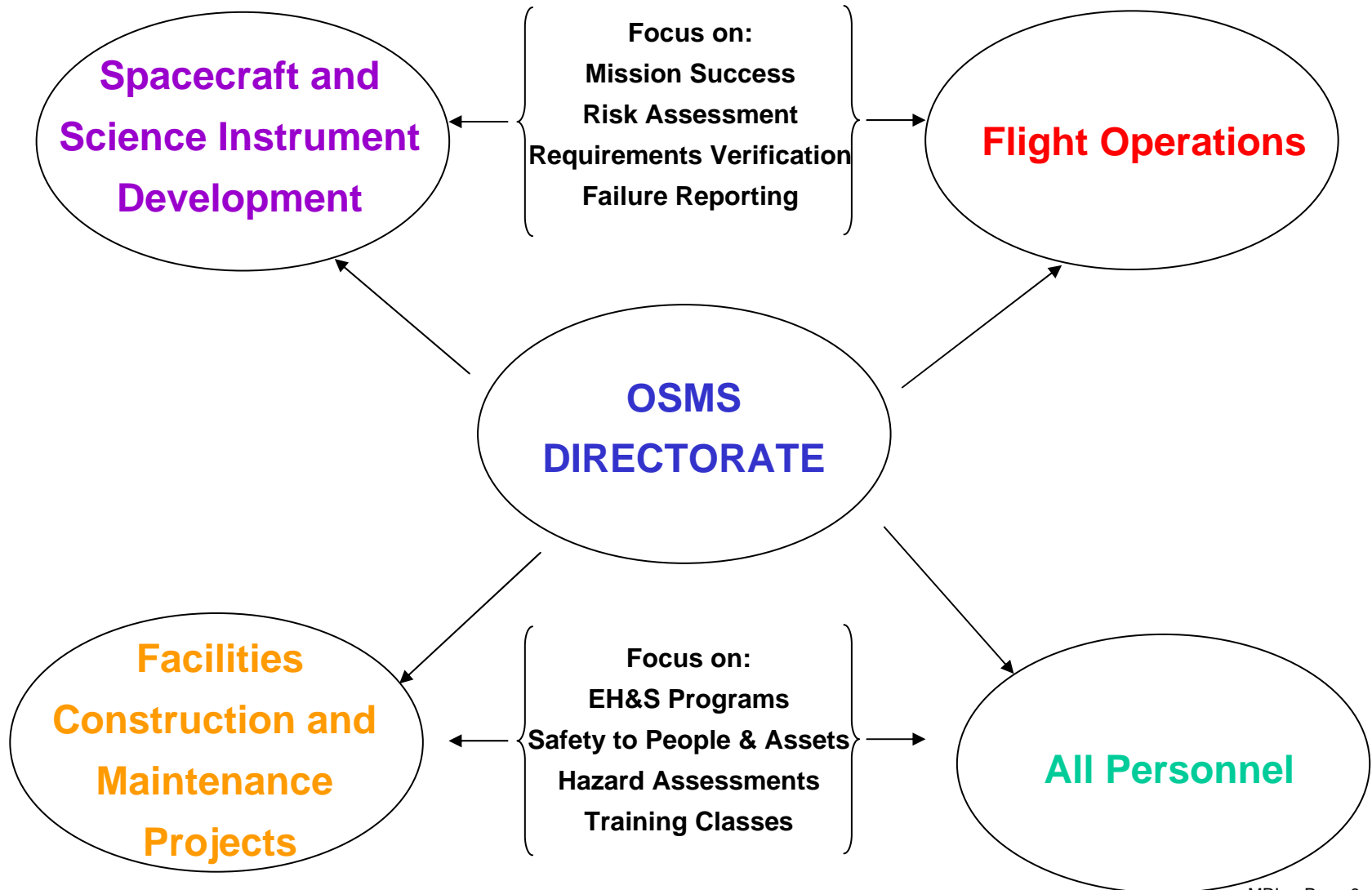
#### Office 533

Environmental Affairs Program  
Chuck Buril, Manager





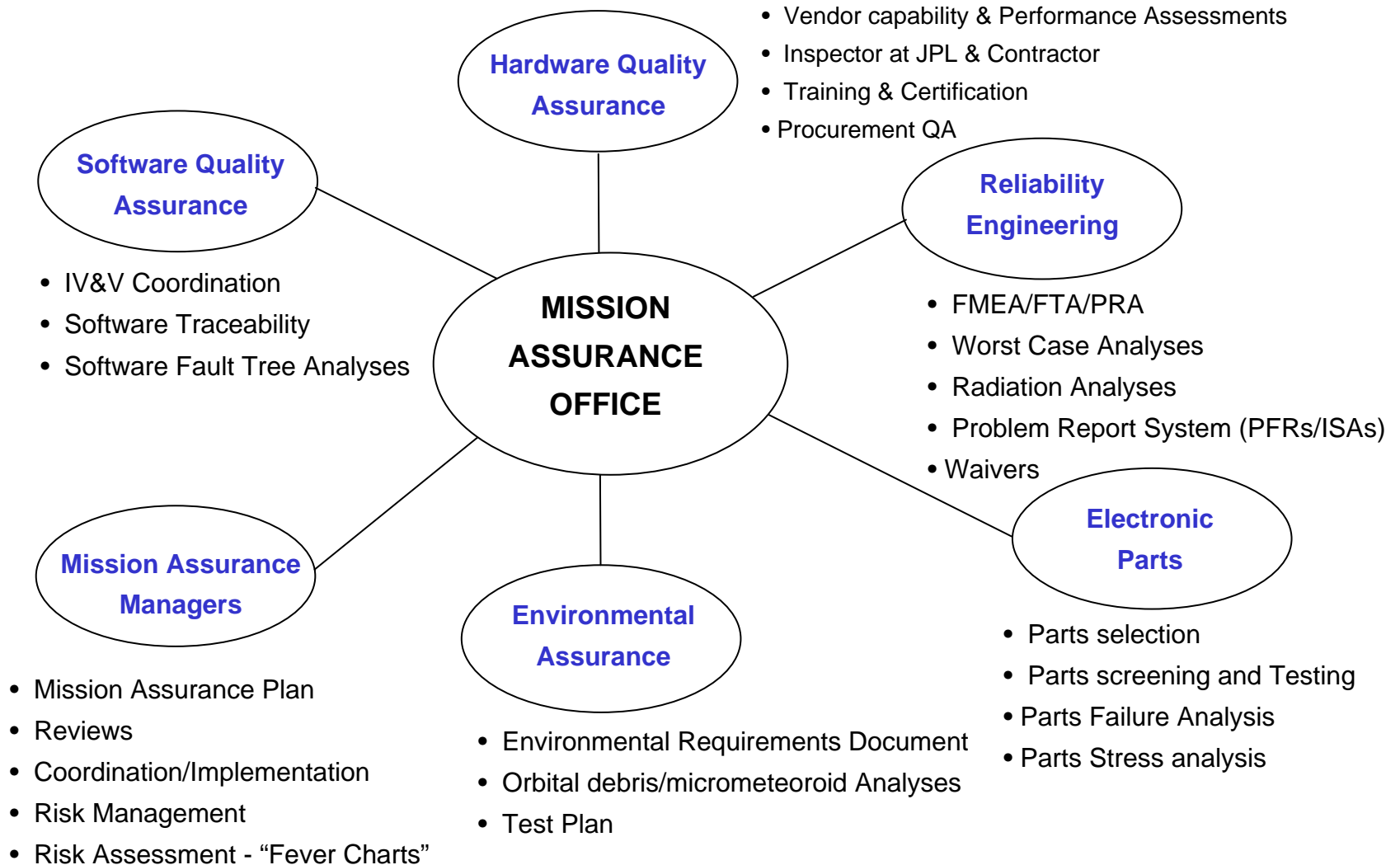
# OSMS Directorate

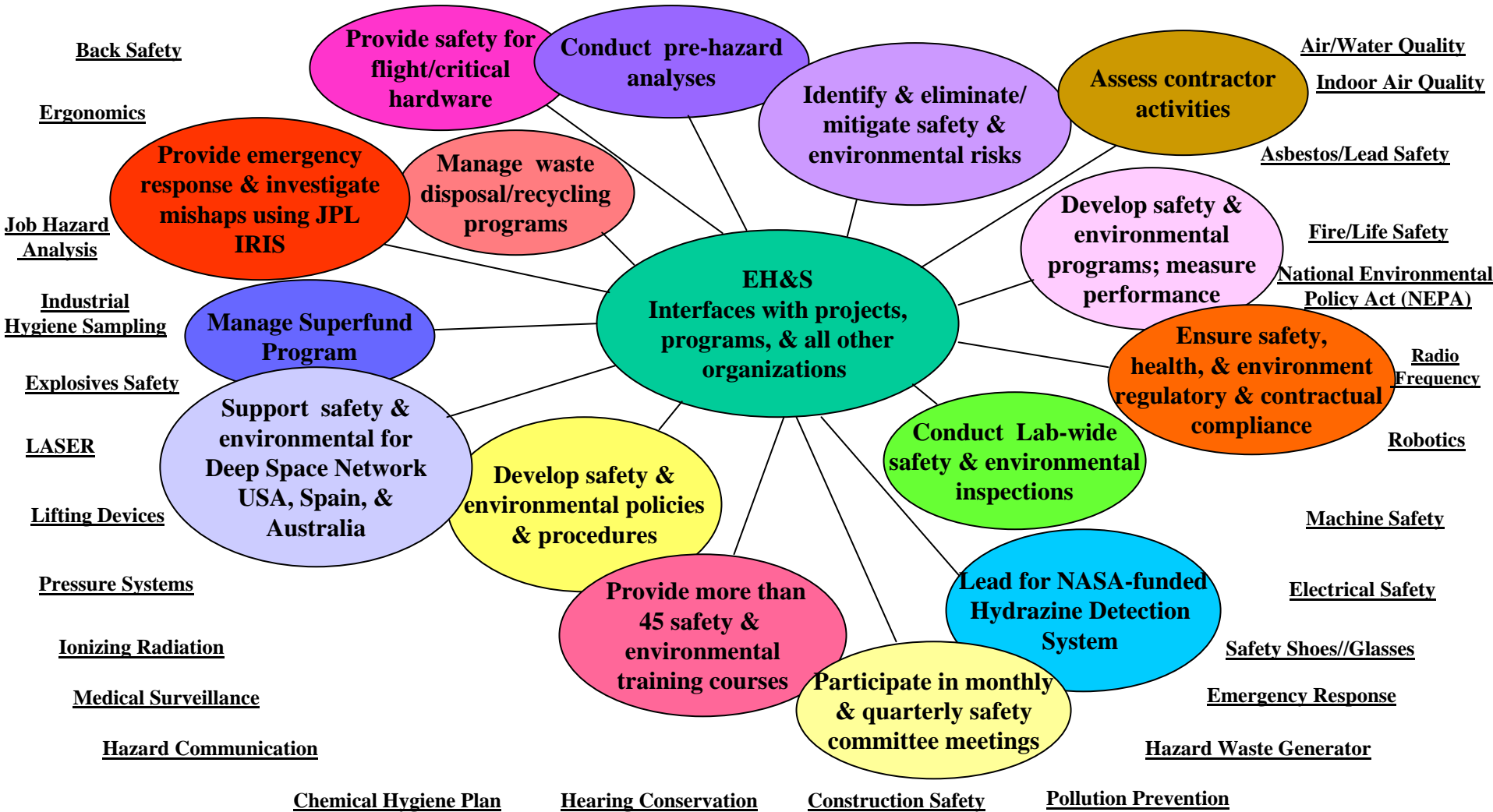






# Mission Assurance Disciplines





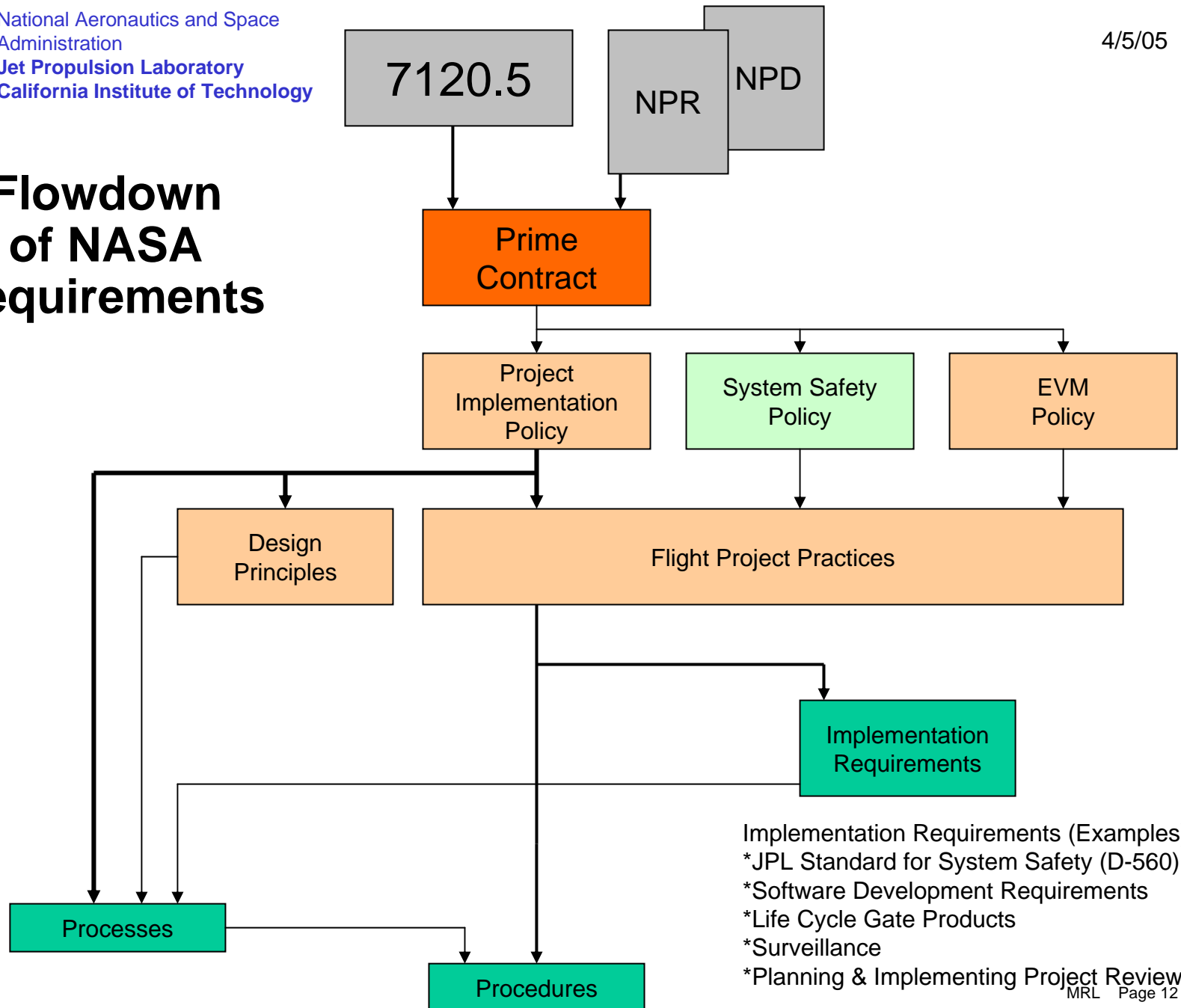


# **SMA Requirements**

- **Sources**
- **Flowdown**
- **Compliance Verification Examples**

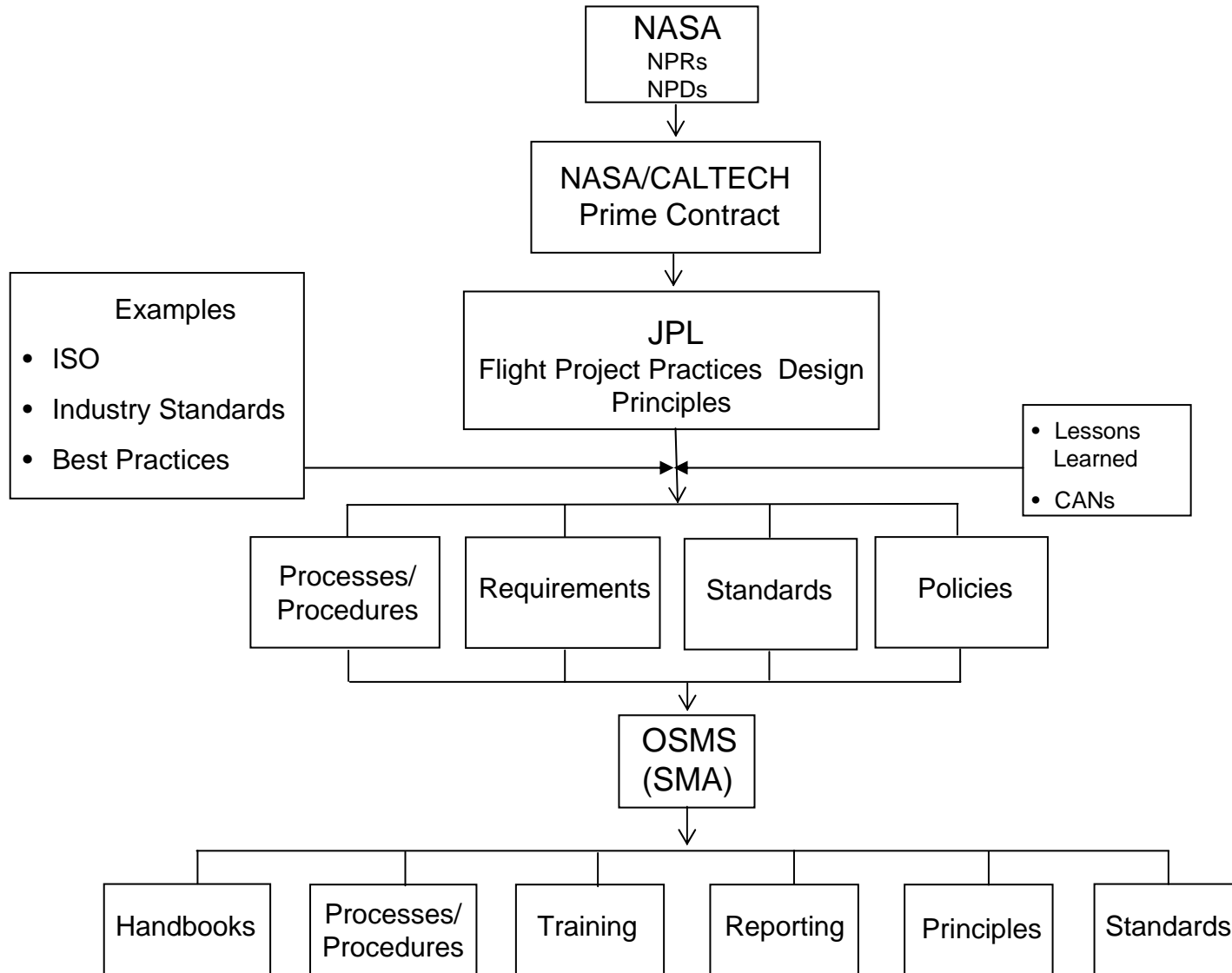


# Flowdown of NASA Requirements



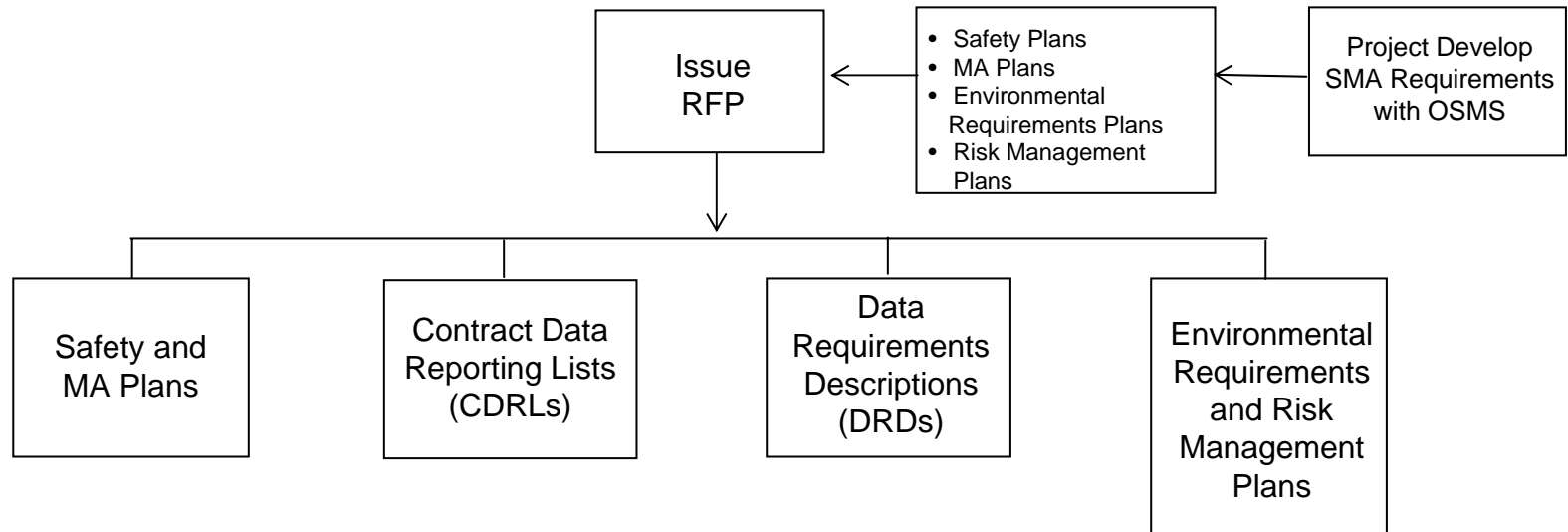


# Requirements Flow Down Process to OSMS





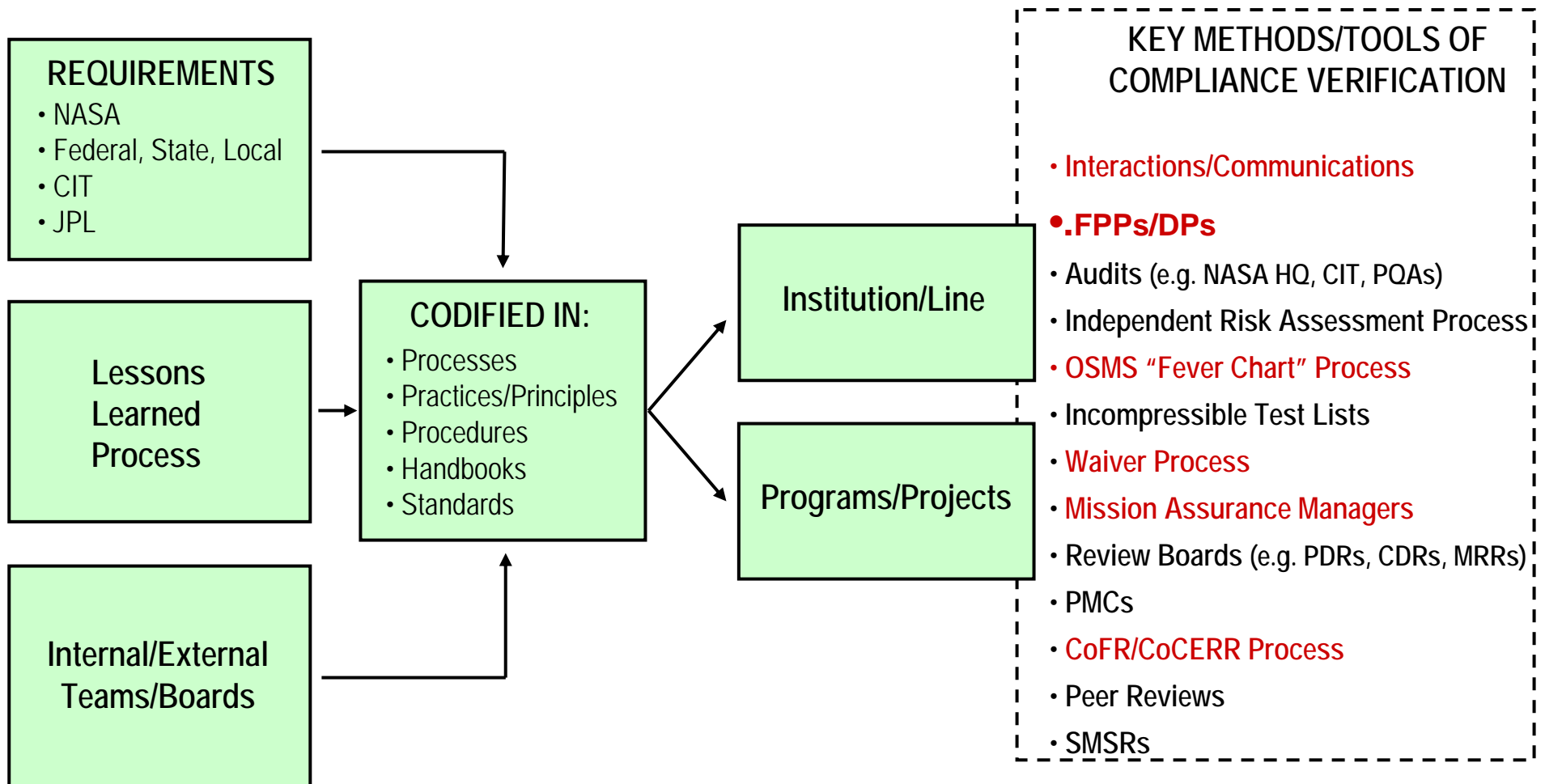
## SMA Requirements Flow Down to Prime Contractors



- System Contractor can use JPL Processes/Documents or demonstrate their processes/document meet the JPL requirements.
- JPL assesses contractor processes/documents.

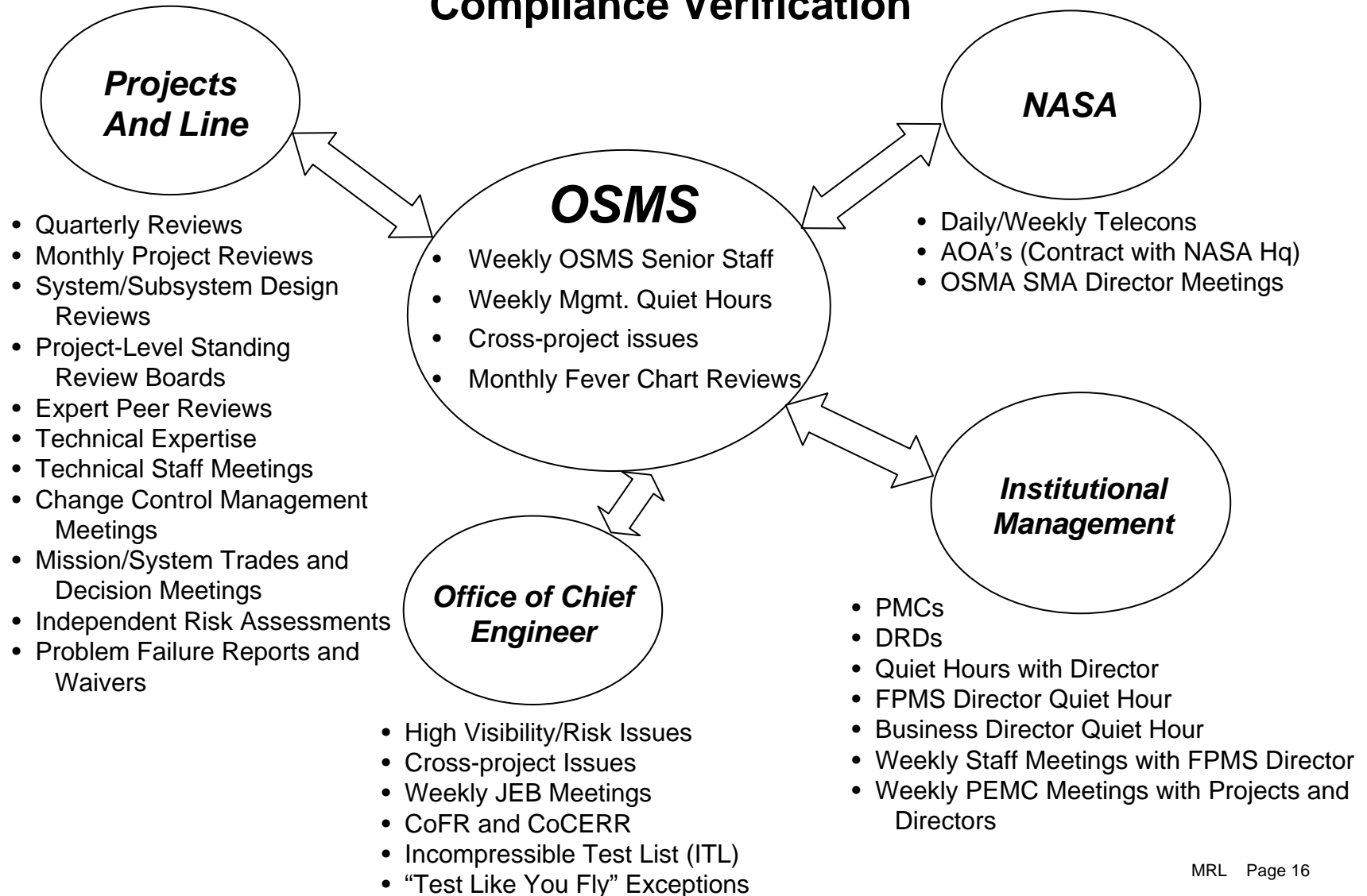


# JPL SMA Compliance Verification Process Overview





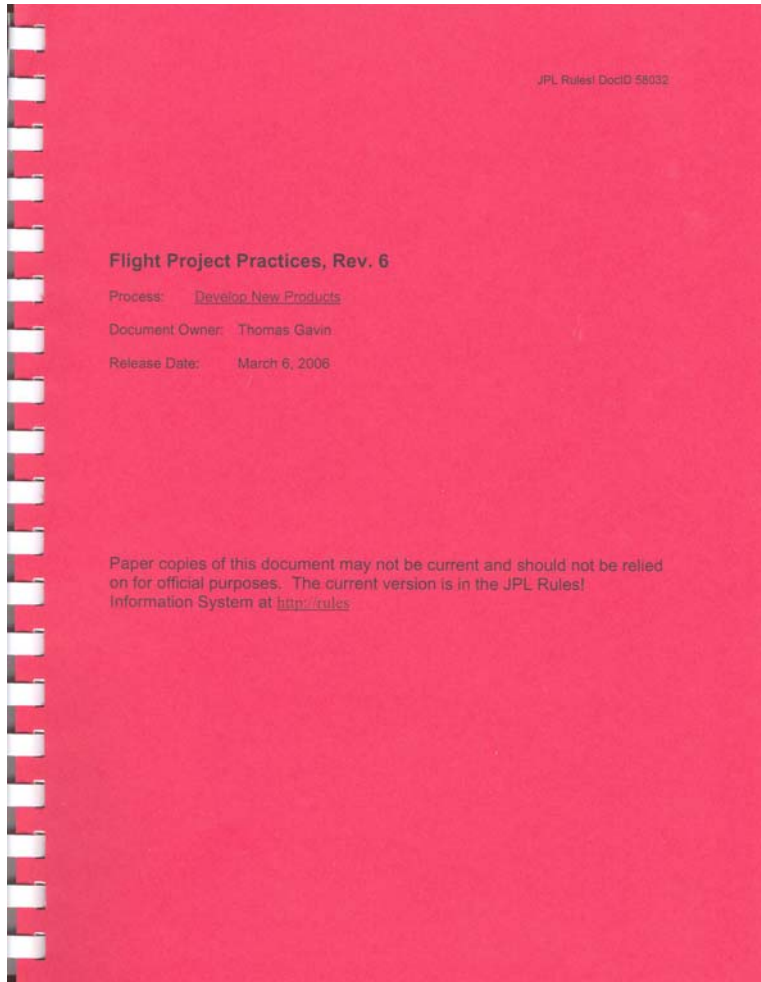
## Interactions/Communications Supporting Compliance Verification







# Flight Project Practices



(Rules! DocID 58032)

- **Applies to all projects regardless of implementation mode**
- **Specifies what projects are required to do**
- **Projects meet requirements, or get approval for deviation/exception**
- **Communicates the JPL way of doing business, both internally and to sponsors**
- **Provides for projects the JPL implementation of 7120.5**
- **Establishes standards of uniformity**
- **Initial compliance assessment is via the FPP Compliance Matrix**
- **Compliance verification process**
- **Deviations/Exceptions process**
- **Flight practices**



# Flight Project Practices Rev 6 Content

*Note: Sections 1-4 are Applicability, Purpose, Implementation, and Approval/Change Authority*

## Section 5 Management Practices

- 5.1 Life Cycle
- 5.2 Planning
- 5.3 Science
- 5.4 Project Organization
- 5.5 Work Breakdown Structure
- 5.6 NEPA Compliance & Launch Appl
- 5.7 Spares, Testbeds, and Models
- 5.8 Make-or-Buy Decisions
- 5.9 Scheduling, Cost Estimating, Etc
- 5.10 Information, Data Mgt & Archiving
- 5.11 Level 1 Descope Planning
- 5.12 Project Staffing & Destaffing
- 5.13 **Priorities/Competing Characteristics**
- 5.14 Acquisition
- 5.15 Project & Institutional Reporting
- 5.16 Reviews
- 5.17 Risk Management
- 5.18 Waivers
- 5.19 Crisis Response
- 5.20 Science Data Management
- 5.21 Ext Comm & Public Engagement
- 5.22 Lessons Learned
- 5.23 Margins & Margin Mgt
- 5.24 ITAR

## Section 6 Engineering Practices

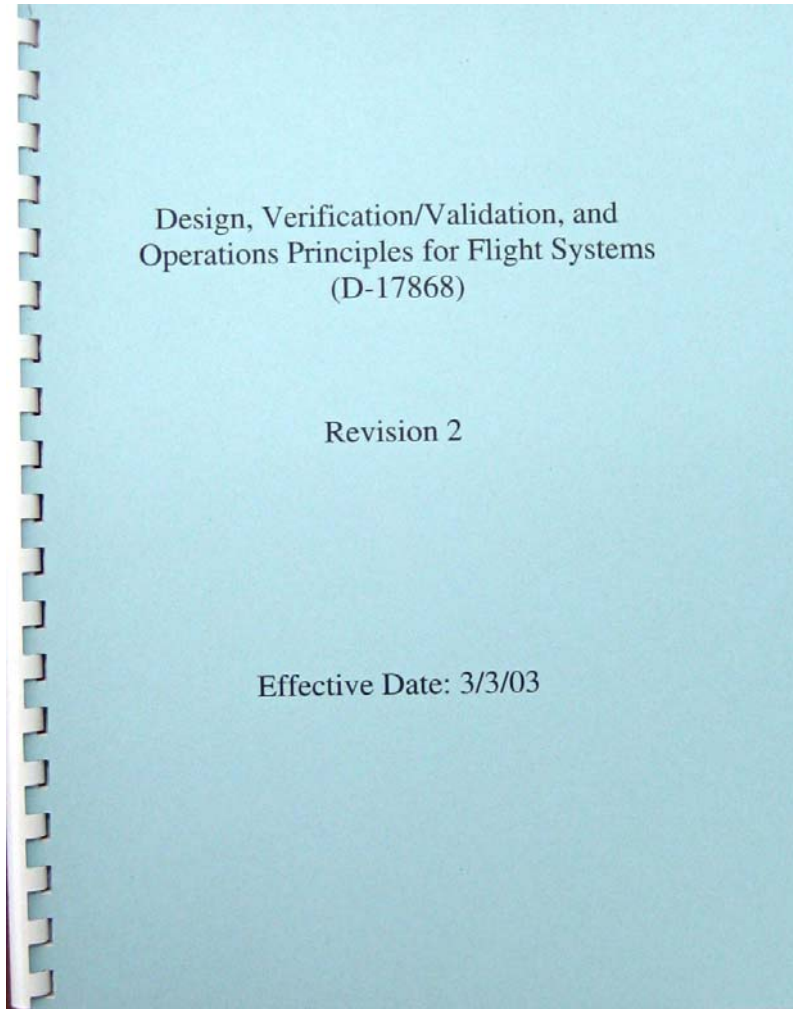
- 6.1 Mission Design
- 6.2 Telecommunications Design
- 6.3 Mission Operations
- 6.4 System Engineering
- 6.5 L/V and Launch Operations
- 6.6 Inheritance
- 6.7 Planetary Protection
- 6.8 Flt Sys Fault Tolerance/Redundancy
- 6.9 Flight Hardware Logistics
- 6.10 Materials, Processes, and Contamination Control
- 6.11 Software Development
- 6.12 **Protection and Security of Flt H/W**
- 6.13 Design & Verification for Environmental Compatibility
- 6.14 System Level Functional V&V
- 6.15 Configuration Management
- 6.16 Orbital Debris
- 6.17 Hardware Development
- 6.18 Mission Ops System Development

## Section 7 Safety & Mission Assurance Practices

- 7.1 Mission Assurance Management
- 7.2 Reliability Engineering
- 7.3 Quality Assurance
- 7.4 Software IV&V
- 7.5 Electronic Parts Reliability, Application and Acquisition
- 7.6 Problem Reporting
- 7.7 Mission Operations Assurance
- 7.8 **Systems Safety**



# Design Principles



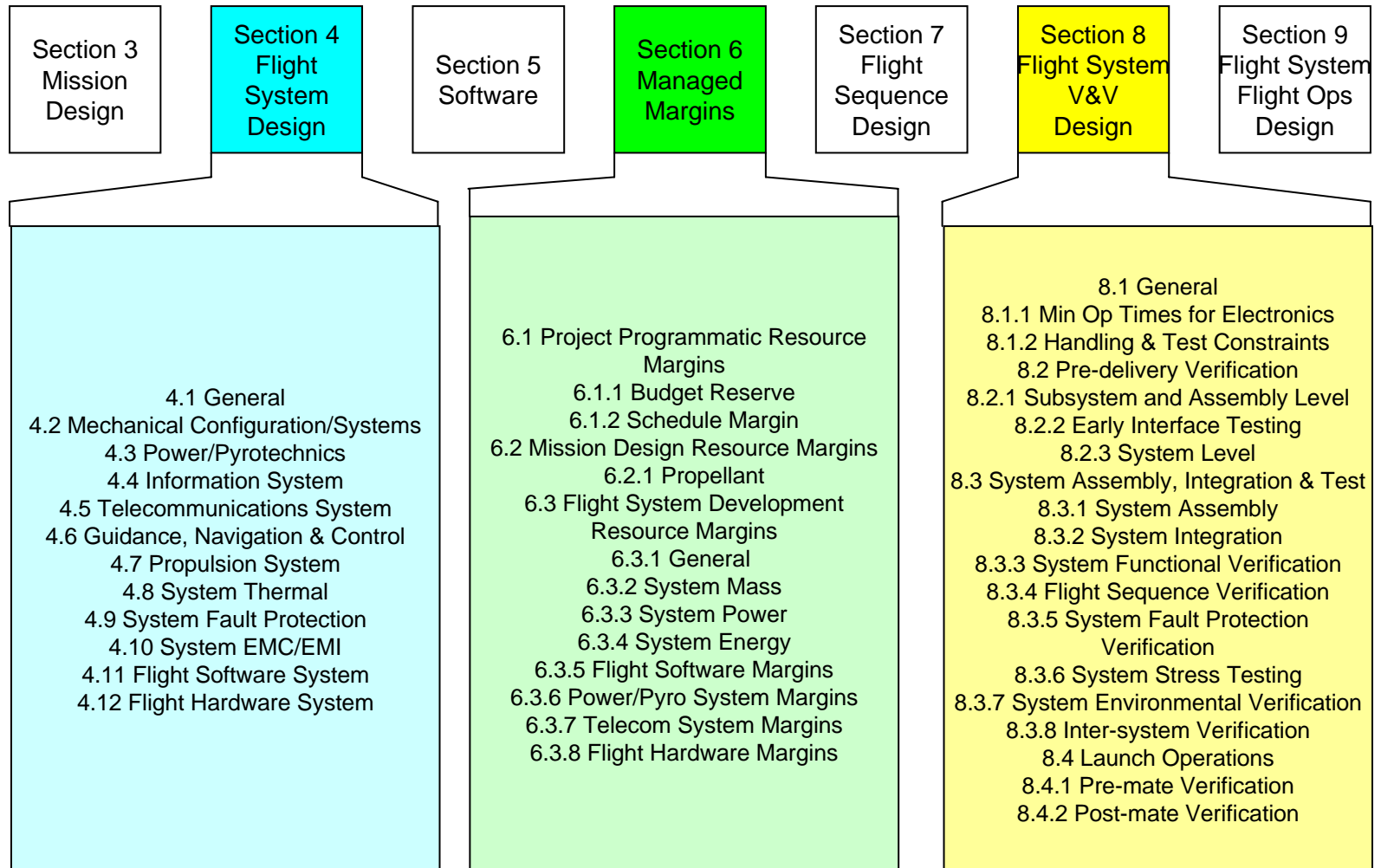
(Rules! DocID 43913)

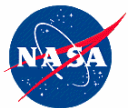
- Applies to all flight designs, whether implemented in-house or at a contractor
- Specifies essential attributes of JPL flight designs
- Projects meet requirements, or get approval for deviation/exception
- Captures 40+ years of lessons learned
- Establishes robust design margins for high reliability
- Defines ample margins for management of development risk
- Defines a level of risk acceptable to management
- Engages management in dialog, when deviations are taken, of the risks being accepted
- Prevents management from being surprised by unacceptable risk at a time when it is too late to change the outcome
- Initial compliance assessment is via the DP Compliance Matrix
- Compliance verification process
- Deviations/Exceptions process
- Design principles



# Design Principles Rev 2 Content

*Note: Sections 1 and 2 are Applicability and Introduction*



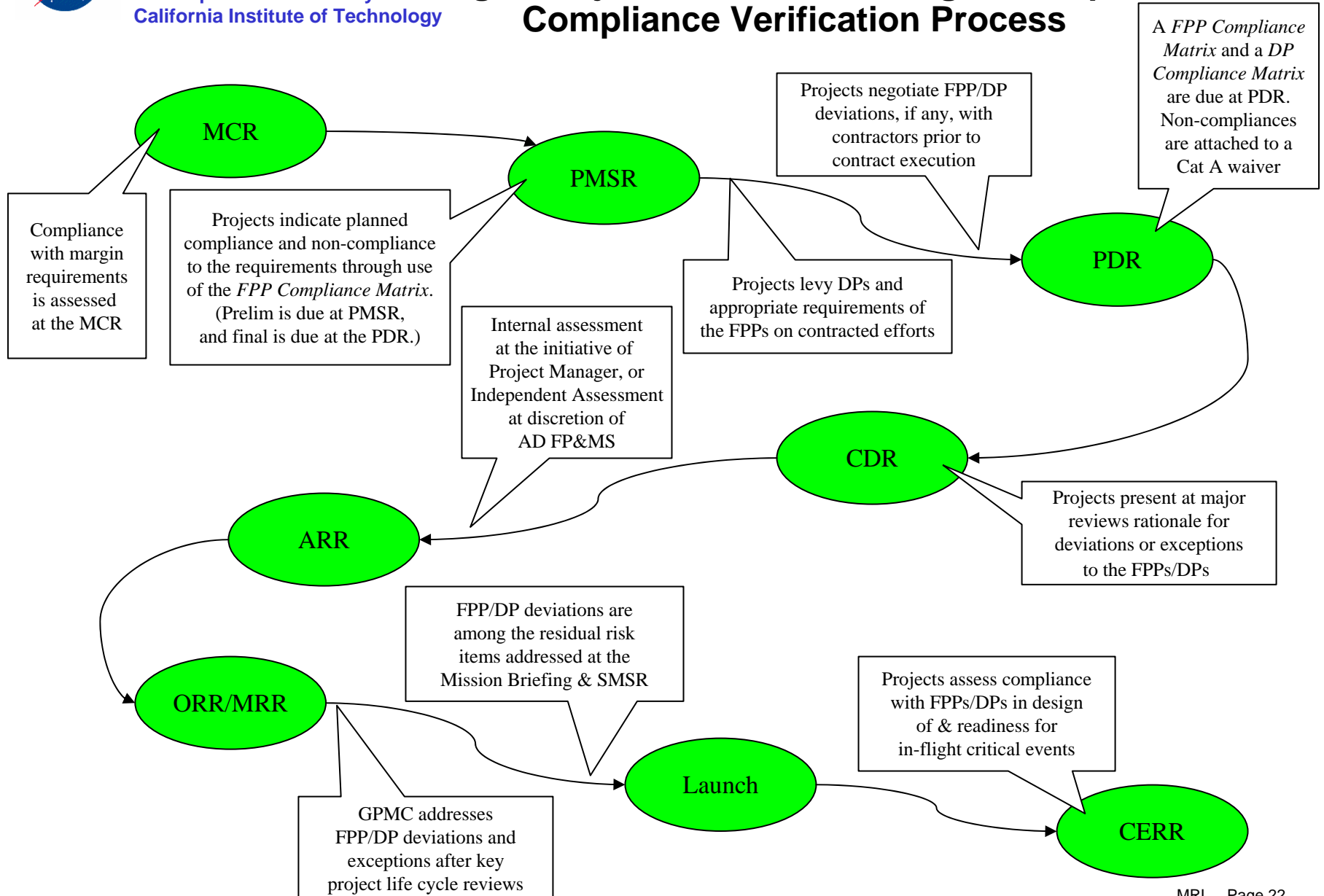


# Approvers of Waivers

#	Cat A Document		Approvers of Waivers								
	Cat A Document		Proj Mgr	Pgm Dir For	Proc Owner	JPL CE	TA	PSO Mgr	ESD Dir	OSMS Dir	Only if Dissent
1	FPP -58032	Mgt	X	X				X			AD FP&MS
		Eng	X	X		X	X		X (CE signs for Dir)		AD FP&MS
		SMA	X	X						X	AD FP&MS
2	DPs -43913		X	X		X	X			X	AD FP&MS
3	Gate Products 60052)  (59532/	Mgt	X	X				X			AD FP&MS
		Eng	X	X		X			X (CE signs for Dir)		AD FP&MS
		SMA	X	X						X	AD FP&MS
4	SDRs -57653		X	X	X Nichols						JPL CE
5	Reviews -56973		X	X	X Rose			X			JPL CE
6	Reqs Flowdown -60173		X	X	X Kahn						JPL CE
7	D-560 -34880		X	X	X Mortelliti		X			X	AD FP&MS
8	Surveillance -57353		X	X	X Imai			X		X	AD FP&MS
9	Risk Comm. Plan -61272		X	X	X Wilcox		X			X	AD FP&MS
10	Institutional Parts -57732		X	X	X Evans					X	JPL CE



# Flight Project Practices & Design Principles Compliance Verification Process






## ***Fever Chart Example***

**Name of Project**

**Name of MAM**

OSMS (51X)	MAM	SAFETY	QA	SQA	Config. Mgmt.	Reliability / Env.	Elect. Parts	Mat'ls/ Proc	Flight Ops	IV&V	Cont. Control
Y	Y	G	G	G	G	Y	R		G	G	G

- **Issue (For Yellow or Red Risk Rating):**

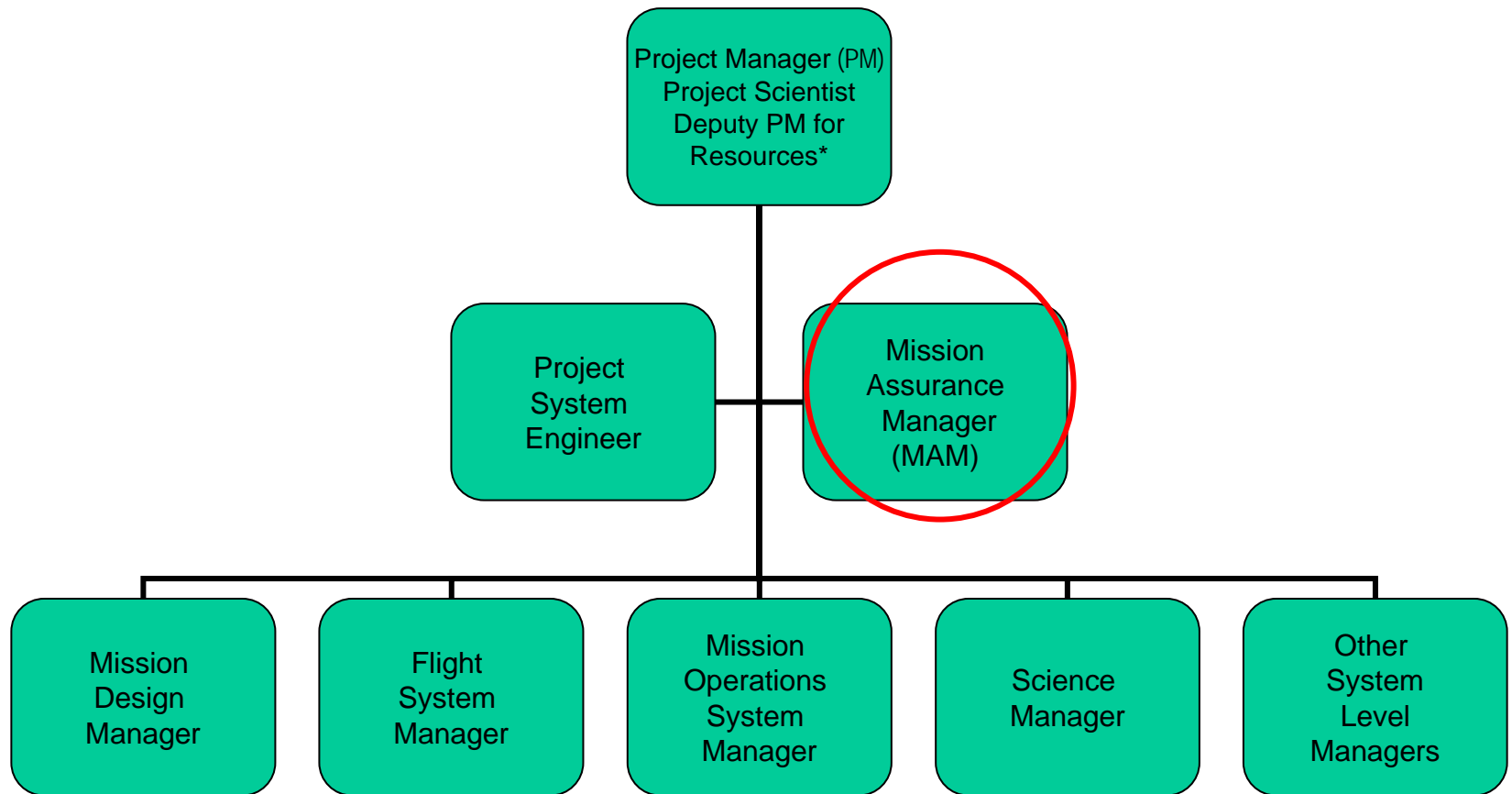
- **Open date:**

- **Resolution Plan:**

- **Status:**

- **Expected Closure:**

# Typical Project Organization

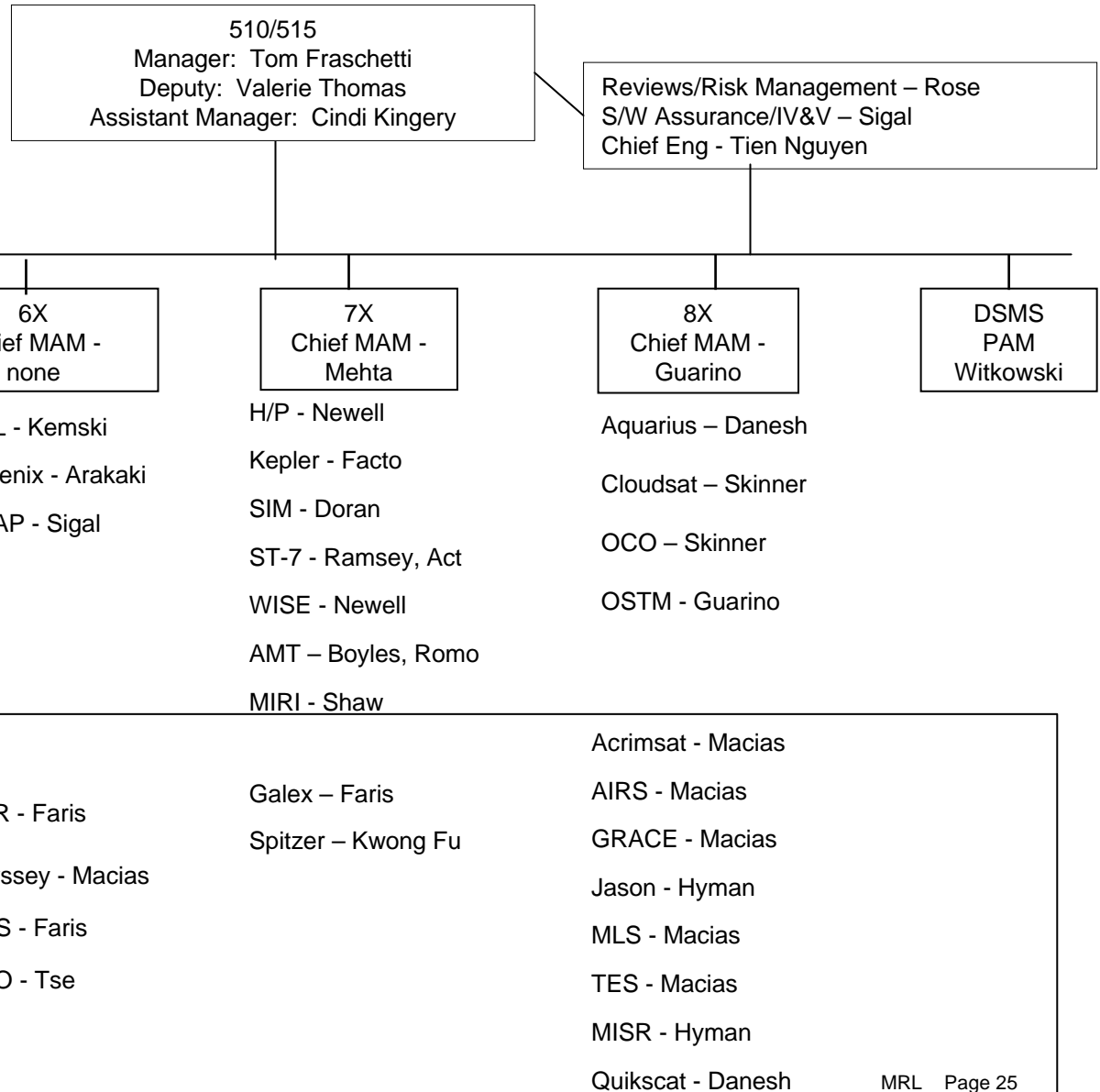


\* For designated projects





# OSMS Support to Projects



Mission Ops.  
Assurance  
Chief MAM -  
Faris



# CoFR Signature Page

## JPL Certification of Flight Readiness

Sign-off of this document certifies that a project has completed the products, tasks and reviews required for flight and that the residual risks to mission success are recognized, documented and deemed acceptable.

<b>Project:</b>	<b>Launch Date:</b>	
	<b>Approval Signature</b>	<b>Date</b>
<b>Project System Engineer</b>		
<b>JPL Line Management Representative</b>		
<b>System Contractor Representative</b>		
<b>Mission Manager</b>		
<b>Flight System Manager</b>		
<b>Mission Assurance Manager</b>		
<b>Project Manager</b>		
<b>Director for</b>		
<b>Chief Engineer</b>		
<b>Director of OSMS</b>		
<b>Independent Technical Authority</b>		
<b>Associate Director for Flight Projects</b>		



## Adherence to JPL system development practices

<b>Project:</b>										
	<b>Completion of the following products document the project's adherence to JPL flight/mission system development practice. X's identify sign-off responsibility.</b>	<b>SE</b>	<b>Sys Ctr</b>	<b>Lin Mgt</b>	<b>FSM/MM</b>	<b>MAM</b>	<b>PM</b>	<b>OSMS</b>	<b>Remarks (attach additional documentation as needed)</b>	<b>Data Location (URL)</b>
1	System and subsystem design reviews, up to the MRR, including action item closures, are complete.	x	x	x	x	x	x			
2	System and subsystem environmental design and test requirements are documented, have been met and test reports released.	x	x	x	x	x	x	x		
3	System and subsystem design analyses (fault trees, FMECA, reliability, timing margin, functional models, mass properties, error budgets, etc.) are complete, been updated with test results, and reviewed.	x	x	x	x	x	x	x		
4	Hardware Drawings (ICD's, parts, assemblies, schematics, circuit data sheets, etc.) and design review documents, including action item closures, are complete.	x	x	x	x	x	x			
5	Software design description, source code, command and telemetry dictionary and design review documents, including action item closures, are complete.	x	x	x	x	x	x			
6	GDS, DSN and MOS design reviews (including mission design and navigation), through the ORR, including action item closures, are complete.	x	x	x	x	x	x			
7	HRCR, SRCR, inspection reports, log books, discrepancy reports, open analysis items, PFRs/ISAs (with audit by OSMS) are complete and all open items closed out (and/or contractor approved equivalent documents).	x	x	x	x	x	x	x		
8	Functional and performance requirements for complete and minimum mission success (including planetary protection) are documented and are being met.	x	x	x	x					
9	Institutional requirements compliance matrices, JPL Principles, Flight Project Practices have been audited and approved by OCE/OSMS.	x	x	x	x	x	x	x		



# CoFR Risk Assessment

## JPL Certification of Flight Readiness (page 3)

### Project:

Completion of the following tasks and products document the project's residual risk to mission success. X's identify sign-off responsibility.	SE	FSM /MM	MAM	PM	OCE	TA	OSMS	SM	Remarks (attach additional documentation as needed)	Data Location (URL)
Functional and performance requirements for complete and minimum mission success (including planetary protection) are documented and are being met.	x	x	x	x						
Institutional requirements compliance matrices, JPL Principles, Flight Project Practices have been audited and approved by OCE/OSMS.	x	x	x	x	x	x	x			
V&V requirements compliance matrix, including calibration, alignment and phasing tests and as run procedures and test/analysis reports complete and reviewed by OCE/OSMS.	x	x	x	x	x		x			
Testbed certification of equivalence to flight system complete and all differences documented and accounted for.	x	x	x	x						
Incompressible Test List (ITL) tests (including operational readiness tests with flight software and sequences) complete, reviewed and any deviations approved by the JPL Director	x	x	x	x	x		x	x		
Test as you fly exception list complete, reviewed by OCE/OSMS and approved by senior management.	x	x	x	x	x		x	x		
All safety compliance documents (e.g. MSPSP) have been approved.	x	x	x	x		x	x			
Commissioning activities, flight rules, launch/hold criteria, idiosyncracies, and contingency plans are complete, reviewed and delivered to the flight team.	x	x	x	x						
Waivers (with audit of mod/high risk and dissent by OSMS) and red flag PFRs (with audit by OSMS/OCE) are complete and approved.	x	x	x	x	x	x	x	x		
All external interface (e.g. DSN, L/V, foreign partners) design and operational issues have been closed.	x	x	x	x						
Flight hardware certified and any shortfalls for critical events readiness, to allow post launch development, has been identified, reviewed and approved by senior management	x	x	x	x				x		
All post launch development work has been planned, reviewed and approved.	x	x	x	x				x		
All work-to-go to launch activities have been planned, reviewed and approved.	x	x	x	x			x	x		
Residual risk list complete, reviewed and approved by senior management.	x	x	x	x	x		x	x		



## CloudSat CoFR page 2

JPL Certification of Flight Readiness (page 2)									
<b>Project:</b>									
Completion of the following products document the project's adherence to JPL flight/mission system development practice. <b>identify sign-off responsibility.</b>	X's	SE	Sys Ctr	Lin Mgt	FSM/MM	MAM	PM	OSMS	Remarks (attach additional documentation as needed)
1 System and subsystem design reviews, up to the MRR, including action item closures, are complete.	x	x	x	x	x	x	x		
2 System and subsystem environmental design and test requirements are documented, have been met and test reports released.		x	x	x	x	x	x	x	OSMS review is through standard review process and thru MAM oversight
3 System and subsystem design analyses (fault trees, FMECA, reliability, timing margin, functional models, mass properties, error budgets, etc.) are complete, been updated with test results, and reviewed.		x	x	x	x	x	x	x	OSMS review is through standard review process and thru MAM oversight
4 Hardware Drawings (ICD's, parts, assemblies, schematics, circuit data sheets, etc.) and design review documents, including action item closures, are complete.		x	x	x	x	x	x		Drawing on BATC server
5 Software design description, source code, command and telemetry dictionary and design review documents, including action item closures, are complete.		x	x	n/a	x	x	x		No open SCRs: Participated in flight software heritage build peer code review in 3/02, FQT readiness reviews (3/03);  Reviewed FQT results (4/03; SCRs and SQERs to verify that Ball was documenting processes
6 GDS, DSN and MOS design reviews (including mission design and navigation), through the ORR, including action item closures, are complete.		x	n/a	n/a	x	x	x		DSN (Deep Space Network) is "AFSCN (Air Force Satellite Control Network)" for CloudSat
7 HRCR, SRCR, inspection reports, log books, discrepancy reports, open analysis items, PFRs/ISAs (with audit by OSMS) are complete and all open items closed out (and/or contractor approved equivalent documents).		x	x	x	x	x	x	x	OSMS review is through standard review process and thru MAM oversight;  Some items (eg. Cert logs) in the BATC end-item-data-pkg delivered in place, archived and available for review.



# CloudSat CoFR page 3

JPL Certification of Flight Readiness (page 3)										
Project:										
Completion of the following tasks and products document the project's residual risk to mission success. X's identify sign-off responsibility.	SE	FSM /MM	MAM	PM	OCE	ITA	OSMS	SM	Remarks (attach additional documentation as needed)	Data Location (URL)
8 Functional and performance requirements for complete and minimum mission success (including planetary protection) are documented and are met.	x	x	x	x					Planetary protection does not apply	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1064">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1064</a>
9 Institutional requirements compliance matrices, JPL Principles, Flight Project Practices have been audited and approved by OCE/OSMS.	x	x	x	x	x	x	x		Note: Audit of compliance performed by OCE, audit of waivers performed by OSMS	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1819">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1819</a>
10 V&V requirements compliance matrix, including calibration, alignment and phasing tests and as run procedures and test/analysis reports complete and reviewed by OCE/OSMS.	x	x	x	x	x		x		Items reviewed by Ray Welch, Gary Lau and Tooraj Kia per ESTD direction. OSMS review is through standard review process and thru MAM oversight	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1781">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1781</a> <a href="https://cloudsat-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-8212/CPR_FM_test-calib_rept_2.1.doc">https://cloudsat-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-8212/CPR_FM_test-calib_rept_2.1.doc</a>
11 Testbed certification of equivalence to flight system complete and all differences documented and accounted for.	x	x	x	x					Note: OCE reviewed this as part of Flight Project Practices and Design Principles audit (no, 9 above)	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1819">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1819</a> <a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-9160/TB_HW_Certification_Memo.doc">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-9160/TB_HW_Certification_Memo.doc</a> <a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-9356/CPR_Certification_Memo.doc">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-9356/CPR_Certification_Memo.doc</a>
12 Incompressible Test List (ITL) tests (including operational readiness tests with flight software and sequences) complete, reviewed and any deviations approved by the JPL Director	x	x	x	x	x		x	x	No deviations from ITL. SM/OCE/OSMS approval process is through standard review process	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-7179/Incompressible_Test_List.pdf">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/Get/File-7179/Incompressible_Test_List.pdf</a>
13 Test as you fly exception list complete, reviewed by OCE/OSMS and approved by senior management.	x	x	x	x	x		x	x	SM/OCE/OSMS approval process is through standard review process	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1762">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1762</a> <a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1761">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1761</a>
14 All safety compliance documents (e.g. MSPSP) have been approved.	x	x	x	x		x	x		The safety compliance documentation status was reviewed at the PSR and GOR	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-252">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-252</a>
15 Commissioning activities, flight rules, launch/hold criteria, idiosyncracies, and contingency plans are complete, reviewed and delivered to the flight team.	x	x	x	x					<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-252">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-252</a>	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1883">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1883</a> <a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-871">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-871</a>
16 Waivers (with audit of mod/high risk and dissent by OSMS) and red flag PFRs (with audit by OSMS/OCE) are complete and approved.	x	x	x	x	x	x	x	x	OCE audite completd on 3/25/05	<a href="https://pdms.jpl.nasa.gov/_layouts/tcclogin/login.aspx?ReturnURL=%2f">https://pdms.jpl.nasa.gov/_layouts/tcclogin/login.aspx?ReturnURL=%2f</a> <a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1879">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1879</a>
17 All external interface (e.g. DSN, L/V, foreign partners) design and operational issues have been closed.	x	x	x	x					DSN is AFSCN for CloudSat; as presented at the MRR by Mike Davis; ORR issues closed	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-23">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-23</a>
18 Flight hardware certified and any shortfalls for critical events readiness, to allow post launch development, has been identified, reviewed and approved by senior management.	x	x	x	x				x	Note: No Post-launch development planned	None
19 All post launch development work has been planned, reviewed and approved.	x	x	x	x				x	Note: No Post-launch development planned	None
20 All work-to-go to launch activities have been planned, reviewed and approved.	x	x	x	x			x	x	Reviewed at the Mission Readiness Review	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1813">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1813</a>
21 Residual risk list complete, reviewed and approved by senior management.	x	x	x	x	x		x	x	Risk list approved at Risk Assessment Review	<a href="https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1762">https://partners-lib.jpl.nasa.gov/cloudsat-lib/dscgi/ds.py/View/Collection-1762</a>



## CloudSat CoFR Signatures

JPL Certification of Flight Readiness		
Sign-off of this document certifies that a project has completed the products, tasks and reviews required for flight and that the residual risks to mission success are recognized, documented and deemed acceptable.		
Project:	Launch Date:	
	Approval Signature	Date
Project System Engineer		26 July 2005
JPL Line Management Representative		8/5/05
System Contractor Representative		8/5/05
Mission Manager		9/7/05
Flight System Manager		7/27/05
Mission Assurance Manager		7/27/05
Project Manager		9/2/05
Chief Engineer		9/8/05
Director for		9/7/05
Independent Technical Authority		9/8/05
Director of OSMS		9/9/05
Associate Director for Flight Projects		9/9/05



# SUMMARY

- Compliance Verification is embedded in how JPL does business
- Must have good processes/procedures which are updated
- SMA organization must be engaged
- When all is said and done- it is about risk!